

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: APRIL 29, 2020

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:35pm.
- 2 **Pledge of Allegiance**
- 3 **Roll Call, Establish a Quorum:** Tom Christensen, Brian Cooper, Tim Clark, Ted Ritter & Jim Swenson present in room 4 of Community Center with 1 citizen. Marion Janssen town treasurer attended via Zoom.us. Tom Martens town clerk was absent. There were also 15 other members of community in attendance via Zoom.us
- 4 **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Tuesday, April 28, 2020 before 6:30 pm.
- 5 **Discussion /Action Items:**
 - a. **Appointment of the Town Sexually Oriented Business Committee per Town Ordinance Chapter 29.07:** Sexually Oriented Business (SOB) committee to consist of Sally Reuling, Lesley Hiller, Kelly McGill, Jim Swenson, Josh Reese, Ted Ritter and Len Larson. Len Larson to Chair. Motion Christensen, second Ritter. Discussion: Question raised by Mr Cooper and Mr Clark, this being a town matter, should committee members should be limited to town residents or property owners? By a roll call vote: Mr Christensen – Yes; Mr Ritter – Yes; Mr Swenson – Yes; Mr Clark – No, Mr Cooper – No. Motion passed 3:2.
 - b. **Approval of Pitlik and Wick bid for bridge approaches for the bridge located on the east end of the bike trail:** Bridge heightened and added temporary ramps. Pitlik has accurate measures 30' x 10' on north side of bridge and 13' x 10' is the approach on the south side of the bridge, \$6790 with completion prior to Memorial Day weekend which would complete the project. Funds coming from Bike and Hike account. Motion Cooper, second Clark. Discussion: Publicly acknowledge the committee for their hard work and efforts, specifically Jim Swenson and Jimmy Vogel; many thanks. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Clark – Yes; Mr Christensen – Yes. Motion carried unanimously.
 - c. **Update concerning the moving of the Yard Waste Facility to the Dump Road location by the transfer site:** 1) application for site \$550 to start the process on Pedykort site; 2) where to come up with application fee to Dump Rd location. Table to May 2020 regular meeting motion Christensen, second Swenson. Discussion none. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Clark – Yes; Mr Christensen – Yes. Motion carried unanimously.
 - d. **Approve bartender licenses;** Table until May 11 meeting, motion Cooper, second Christensen. Discussion none. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Clark – Yes; Mr Christensen – Yes. Motion carried unanimously.\
 - e. **Consideration of a possible violation of Chapter 13 Public Nuisance Ordinance on parcel 24-194;** community member Jona Eliason spoke – residential junk yard and waste processing, selling items on Hwy 155. Situation has worsened from fall to spring. Motion by Christensen, second Cooper to turn over to County Health Department and County Zoning with letter written by Mr Ritter. Discussion none. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Clark – Yes; Mr Christensen – Yes. Motion carried unanimously.
 - f. **Discuss procedure for voting day without Tom Martens being present at the polling location;** Solved by appointment of temporary town clerk, no action taken.
 - g. **Cemetery procedures concerning the Public Works employees;** waiting for Attorney Garbowicz to transfer deed, will take place week of 05/04. Will meet with DPW employees re: work orders, grave digging.
 - h. **Continuing discussion on the Inspection of the Whitetail Inn as part of the due diligence leading up to the potential purchase of the Whitetail Inn by the Golf Course:** MSA can inspect condition of building, separate inspections needed for condition of equipment, HVAC,

septic, well, kitchen and bar. Margo did some checking and should not total more than \$3000 with 4-5 companies to complete. Property is still for sale. Discussion re bringing purchase agreement to electors with inspection results to have a viable option. Golf course to consider buying Whitetail, not levy \$. Motion Cooper, second Swenson to proceed with inspection using \$3000 from golf course budget. Discussion none. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Christensen – Yes. Mr Clark – abstain, good customer. Motion carried

- i. **Consider a response to the Lakeland Tavern League request for reduced or completely waived liquor, beer, wine and operator’s license fees:** Motion Christensen, second Cooper to not adjust prices of license fees. Discussion none. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Clark – Yes; Mr Christensen – Yes. Motion carried unanimously.
- j. **Approval of Town Board Meeting Minutes from April 6, 17 & 21, 2020:** Motion Cooper, second Swenson. Discussion none. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Clark – Yes; Mr Christensen – Yes. Motion carried unanimously.
- k. **Continuing discussion on finding a cleaning service for the Community Center Kitchen:** Since last discussion no one has looked into cleaning services. Ted and Lois prepared list of duties. Mr Cooper will make phone calls to get bids (insured and bonded) with Mr Ritter giving him the list of responsibilities required.
- l. **How does the Board response to correspondence addressed to the entire Board compared to correspondence addressed to individual Board Members?:** Does the board create a statement to be added to emails that the individual response does not represent the whole Town Board? Mr Christensen to prepare statement stating and Mr Clark will add to emails as they come in. Mr Ritter to add Mr Clark’s email to town website.
- m. **Appointment of Ted Ritter to the Duties of the Town Chairperson as defined in Wisconsin Statutes 60.24 (1) beginning May 4 2020:** Mr Christensen appointed Mr Ritter as Town Chairman starting May 4, 2020 until Mr Christensen can resume duties. Mr Ritter accepts appointment. Town ordinance allows this.
- n. **Appoint a temporary Town Clerk as defined in Wisconsin Statutes 60.30 (50)a:** Reason for this is due to Mr Martens health, currently in the hospital and unable to perform duties as clerk at this time. Town needs to continue business and operate with upcoming election, payroll and sign checks to pay bills. Temporary clerk to have all duties/responsibilities of clerk, not overlap duties to treasurer. Mr Cooper submitted Eric Janssen and Tim Clark submitted June Vogel to fill the temporary clerk position and both were in agreement to accept the assignment. Motion made by Christensen that the two names be placed into consideration for becoming the temporary clerk for the Town of St Germain are June Vogel and Eric Janssen; second by Clark. Roll call vote: Mr Christensen, June Vogel; Mr Ritter, June Vogel; Mr Swenson, June Vogel; Mr Clark, June Vogel; Mr Cooper, Eric Janssen. Motion by Ritter that June Vogel be appointed temporary town clerk of the town of St Germain, second Clark. Discussion on statute 60.30 (5a) temporary vacancy. By a roll call vote: Mr Ritter – Yes; Mr Christensen – Yes; Mr Swenson – Yes; Mr Clark – Yes; Mr Cooper – Yes. Motion carried unanimously. June Vogel sworn in by Mr Christensen. Jon Strom to work on getting temporary clerk bonded.
- o. **Payment of bills** Motion Christensen seconded Clark that checks be paid with BoBoen Snowmobile Club being paid upon receipt of insurance funds. Discussion Marion Janssen offered to help June Vogel which was agreed upon. By a roll call vote: Mr Swenson – Yes; Mr Ritter – Yes; Mr Cooper – Yes; Mr Clark – Yes; Mr Christensen – Yes. Motion carried unanimously.

2. **Adjourn:** Mr Christensen adjourned the meeting at 9:13pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor

